



## **SAFETY STANDARDS AND TECHNICAL COMMITTEE CHARTER**

### **MISSION STATEMENT**

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The primary purpose of the Safety Standards and Technical Committee (the “Committee”) is to monitor activity on issues related to product safety, standards, testing, and quality assurance issues that affect the toy industry in North America and to assist the Board of Directors (the “Board”) of the Association by formulating and advocating the policies and positions of the Association relating to such matters in support of the interests of all segments of the industry.

### **KEY OBJECTIVES AND RESPONSIBILITIES**

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- To formulate and recommend policy positions and government affairs initiatives to the TIA Board of Directors on these issues.
- To coordinate with the Federal and State Government Affairs Committees, as appropriate, in developing policy and promoting the industry’s interests on these issues with legislative and regulatory agencies, as well as with the relevant standards development bodies on the local, state, national and international levels, and others.
- To develop reasonable public policies that are in the interest of the toy industry and the parents and children who are consumers of the toy industry’s products.
- To lead and participate in U.S. and international standards development activity and develop industry positions on draft standards.
- To alert, educate, and inform member companies on these issues and encourage companies to participate in achieving favorable resolution.
- To devise tactics for achieving government and regulatory affairs objectives in these issues areas and to assist staff, legal counsel and consultants in implementing the tactics.
- To liaise with international toy trade associations and their technical committees (International Council of Toy Industries (ICTI) and its members, Toy Industries of Europe (TIE) and its SET Committee, etc.) to coordinate and work cooperatively on these global issues.

The Committee shall also perform any other activities consistent with the By-Laws of the Association and other governing laws, or as the Board or the Committee shall deem appropriate.

### **SELECTION AND TERM OF COMMITTEE CHAIRPERSON AND BOARD LIAISON**

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The Chairperson of the Committee shall be selected by the Association’s Chairman. If the Committee Chairperson is not a member of the Association’s Board, then the Chairman of the Association shall also select a member of the Association’s Board to act as liaison between the Committee and the Board. The

Committee Chairperson can serve a maximum of two (2) consecutive one-year terms. There is no limit on the length of service for a Board liaison.

## NUMBER, TERM AND QUALIFICATIONS OF VOTING COMMITTEE MEMBERS, CORRESPONDING MEMBERS AND EX-OFFICIO MEMBERS

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- Voting members of the Committee shall be appointed by and serve at the discretion of the Committee Chairperson with consideration given to balancing the need for a certain level of continuity of service on the Committee, limits on the length of service by a member, and to achieving balanced representation from various segments of the industry and categories of products. The Committee Chairperson may appoint a Vice-Chairperson if such a position is determined to be necessary. Voting members of the Committee shall consist of between six (6) and twelve (12) regular members including the Committee's Chairperson and Vice-Chairperson, if applicable. With the approval of the Committee Chairperson, members may name a proxy in certain circumstances.

Voting members of the Committee should have familiarity and experience with the issues and the ability and willingness to invest the necessary time for attendance at meetings and participation in teleconferences, meetings and requests for input.

- All TIA members (both regular and associate) shall be eligible to name up to three (3) representatives from their organization as a "corresponding" member of the Committee for the purpose of receiving all communications relating to the Committee's deliberations and having an opportunity to communicate the positions and interests of their company to the Committee. Certain meetings will be held during the year for participation by both the Committee and corresponding members. Corresponding members will not have voting rights.
- *Ex officio* members may be appointed at the discretion of the Committee Chairperson and may include representatives from major brands, members of other Association Committees, or others, consistent with the qualifications defined above. *Ex officio* Committee members do not have the right to vote on issues before the Committee, but may participate by invitation of the Chairperson in designated meetings and activities of the Committee.

## SUBCOMMITTEES AND ADVISORY COUNCILS

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When necessary, the Committee Chairperson may appoint additional subcommittees or advisory councils to address a specific program objective or project. The Committee Chairperson shall appoint a chair (who must be a member of the Committee) of any subcommittees and advisory councils and shall approve the members of all subcommittees and advisory councils. Members of a Subcommittee must be regular members of the Association; corresponding and ex-officio members may be named at the discretion of the Committee Chairperson. Members of an advisory council may include regular or associate members and non-members of the Association.

## CONDUCT OF COMMITTEE BUSINESS

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The Committee Chairperson shall preside over meetings of the Committee. It is the responsibility of the Chairperson to set committee meetings. A minimum of half of the members of the Committee shall constitute a quorum for doing business. All actions of the Committee shall be taken by a majority vote of the members of the Committee present at the meeting, provided a quorum is present.

The Committee shall report to the Board. The Board liaison, if applicable, shall determine the extent of his/her involvement in the regular activities of the Committee. The Board liaison's primary responsibility will be to maintain communications with the Committee Chairperson and to report to the Board as necessary.